1. Increased savings by initiating and fostering relationships with vendors to communicate on problem-areas and work closely to resolve.
2. Developed implementation methodologies to rein in project costs while meeting key milestones.
3. Identified plans and resources required to meet project goals and objectives by setting realistic timelines and checkpoints.
4. Developed executive presentations and reports to facilitate project evaluation and process improvement.
5. Developed and initiated projects, including managing costs, schedule and performance.
6. Provided accurate, detailed quantity take-offs from project drawings and technical specifications.
7. Managed all phases of $[Number] project from procurement to commission.
8. Identified, reviewed and applied policies and procedures by exercising informed judgment to achieve optimal performance.
9. Reduced expenditures by effectively negotiating vendor and service contracts to drive savings.
10. Provided management for [Number]+ internal personnel, contractors and vendors.
11. Orchestrated projects within strict timeframes and budget constraints by solving complex problems and working closely with senior leaders.
12. Oversaw projects for [Industry] by planning, designing, [Task] and scheduling.
13. Headed [Number] project teams specializing in [Type] and [Type] activities.
14. Drove team success through shared vision and recognition of quality performance.
15. Arranged for and rolled out company projects and programs that supported company's [Type] function.
16. Modified and directed project plans to meet organizational needs.
17. Boosted revenues by coordinating and executing [Type] projects and growing inventory diversity.
18. Updated operational methods, oversaw accounting procedures, tracked information and compiled data to improve efficiency.
19. Eliminated discrepancies by reviewing performance, status and safety adherence.
20. Achieved project deadlines by coordinating with contractors to manage performance.